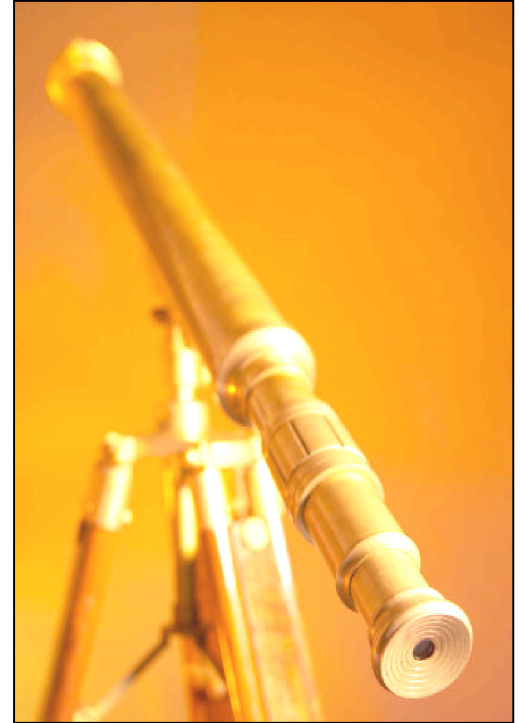


University of Colorado Denver Continuing Engineering Education Program
Comprehensive Project Management: Prep for the CAPM® & PMP® Exams
NCES 8999 (Non-Credit) – Spring 2010

- Apr. 9 **Project Management Overview**
Integration Management
Scope Management
- Apr. 16 **Time Management**
Cost Management
Quality Management
- Apr. 23 **Human Resource Management**
Communication Management
- Apr. 30 **Risk Management**
Procurement Management
- May 7 **Professional Responsibility**
Review and Practice Exams



Antique Brass Telescope in Orange Light, Photographic Print.
www.art.com

What Is This Course All About?

This accelerated course explains the processes, terms, and concepts in project management, as well as prepping students for the Project Management Professional (PMP®) and the Certified Associate in Project Management (CAPM®) exams.

Why Should I Take This Course?

Do you want to pass the PMP® or the CAPM® exam? It seems like a simple question, and all other reference materials will help you. However, being in an interactive classroom, solving problems, and asking questions, is far more effective than merely studying on your own. As well as providing additional problem/solution practice, we supply a committed setting for developing professional relationships with other qualified students, which in-turn creates study groups for even further comprehension. Overall, our students gain a deeper understanding of the type of questions presented on both exams. Additionally, this course will improve the cost, scheduling, and scope requirements of your own projects. We teach our students how to apply valuable knowledge, concepts, tools, and techniques to pass either exam.

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Who Is The Instructor And What Do They Know?

Tiffany Dahlberg, PMP, President of Achievement Consulting and Training, Inc., has over 20 years of experience in process improvement, project management, organizational communication, change management, and training. As an internal consultant and trainer, she contributed to the success of organizations such as TIAA-CREF®, PRIMESTAR (now DirecTV®), the Arvada Center for Arts and Humanities, and AT&T™. Her client list includes Time Warner Cable™, Newmont Mining™, plus the U.S. Forest Service. Ms. Dahlberg earned her B.A. from Montana State University in Billings, and her M.A. in Organizational Management from the University of Phoenix. She is an active member of the American Society of Training and Development (ASTD), Women’s Vision, Vistage (formerly The Executive Committee {TEC}), as well as the Project Management Institute® (PMI).

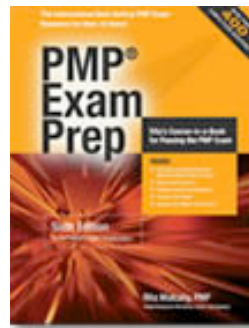
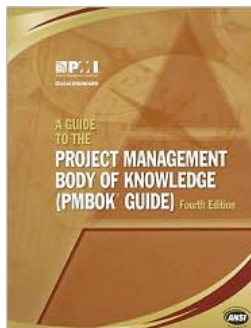
Where And When Do I Attend Class?

Held at the Level (3) Communications® satellite campus in Broomfield for five Fridays from April 9 - May 7, 2010; from 8:30am to 4:30pm

How Much Is This Going To Cost Me, And What Do I Get For My Money?

\$2,000 tuition includes:

- 35-hours of instruction
- Two texts: PMI’s *A Guide to the Project Management Body of Knowledge (PMBOK Guide)*, 2009 ed., plus RMC’s *PMP Exam Prep*, by Rita Mulcahy, 2008 ed., see below for images
- A three-ring binder with all the instructor’s notes, including lecture materials and presentations



NOTE: To receive the minimum 35 hours of “specific project management education” required for the PMP® exam application, students must attend all topic sessions, allowing no absences. Students who attend 3 of the 4 topic sessions receive a Certificate of Completion with 3.5 CEUs (Continuing Education Units), however, students should plan on attending all topic sessions; Sign-in on each topic session’s attendance roster required.

FYI: Late Registration Fee (\$100) begins at 5:00pm on April 2, 2010

FYI: Drop Deadline is 5:00pm on April 2, 2010

FYI: Register Early! We process all payments after the drop deadline; your registration and accompanying payment act as a ‘seat-saver’ until the course officially begins.

How Do I Register For This Course?

Please visit our website at: www.cudenver.edu/ceep, print out the Registration Form, fill it out completely, and then get it back to Heidi Utt by mail, fax, or hand-delivery. Do not procrastinate sending-in your registration.

University of Colorado Denver

Ph: 303-556-4907

Email: heidi.utt@ucdenver.edu

Continuing Engineering Education Program

Campus Box 115, PO Box 173364, Denver, Colorado 80217-3364

Fx: 303-556-6688

TF: 1-877-859-7304

Web: www.cudenver.edu/ceep