



**www.Ready2ACT.com**  
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## Training Registration Form

Workshop	<b>Business Analysis Fundamentals</b>	
Dates	<b>April 28&amp; 29, 2010</b>	
Times	<b>Wednesday and Thursday 8:30 a.m. -4:30 p.m.</b>	
Location	<b>2727 Bryant Street, Suite 230, Denver, CO 80211</b>	
Objective	<ul style="list-style-type: none"> <li>• Improve your consulting and analytical skills for scoping and system requirements</li> </ul>	
Credits	<b>14 PDUs</b> for the workshop	
Agenda	<ul style="list-style-type: none"> <li>• Business analysis role and profession</li> <li>• Critical communication skills</li> <li>• Problem solving tools and techniques</li> <li>• The five most important leadership skills</li> <li>• Responsibilities in the business and IT domains</li> <li>• Identifying business and IT needs and opportunities</li> </ul>	<ul style="list-style-type: none"> <li>• Six knowledge areas as defined in the Business Analysis Body of Knowledge</li> <li>• Project initiation and analysis activities</li> <li>• Scope definition, stakeholder identification and requirements tools</li> <li>• Project Management, BA Knowledge Areas, and the SDLC</li> <li>• Requirements gathering, communicating, and documenting techniques</li> </ul>
Price	<b>\$895 per person if paid by March 28, 2010</b> <b>\$995 per person if payment is received after March 28, 2010</b> <i>Price includes workbook, assessment, certificate for PDUs (if in full attendance) &amp; snacks.</i>	

### Registration

Company Name	
<b>Name</b>	
Phone number	
Email address	
<b>Name</b>	
Phone number	
Email address	
<b>Name</b>	
Phone number	
Email address	

Number of registrants \_\_\_\_\_ x price per person \_\_\_\_\_ = total check amount \_\_\_\_\_.

*Checks only payable to Achievement Consulting & Training.* Confirmations and receipts will be sent via email.

Refund policy: There are no refunds; however, a different person may attend the workshop.

Thank you.